



# TANKERSLEY PARISH COUNCIL

Clerk: Siani Allan

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## Minutes of the Ordinary Meeting of Tankersley Parish Council Held on Monday 25<sup>th</sup> March 2024 at 7.00pm in the Tankersley Hub

<b>Present</b>	Cllr Helen Reckless (Chair), Cllr Cocking, Cllr Greaves, Cllr Simpkin, Cllr Lodge, Cllr Clarney
<b>In Attendance</b>	Siani Allan – Clerk
<b>Also Present</b>	One member of the public

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### 154. Apologies

154.1 Apologies received from Cllr Garforth.

154.2 It was RESOLVED to authorise the apology from Cllr Garforth.

### 155. Minutes

155.1 The draft minutes of the 26<sup>th</sup> February 2024 Ordinary meeting were reviewed, there were no comments raised. It was RESOLVED that the draft minutes of 26<sup>th</sup> February 2024 Ordinary Meeting are an accurate record and TPC authorised for signing.

### 156. Declarations of Interest and Dispensation Requests

156.1 Cllr Greaves declared an interest in item 160, grant application.

No dispensation requests were received.

### 157. Public Question Time

No items were raised by members of the public.

**158. Business Raised During Public Question Time**

No further business raised.

**159.1 Expenditure**

S. Allan – Salary as Clerk/RFO	869.20
S. Allan – Home Working Allowance	24.00
HMRC – PAYE	222.80
Kirkwells Ltd – Neighbourhood Plan	2427.60
YLCA – Planning Training course 27 <sup>th</sup> Feb	<b>£25.00</b>
S. Allan Paper refund	£19.99
<b>TOTAL</b>	<b>£3588.59</b>

**159.2 Expenditure to be Authorised**

S. Allan – Salary as Clerk/RFO	869.20
S. Allan – Home Working Allowance	24.00
HMRC – PAYE	340.00
Kirkwells Ltd – Neighbourhood Plan	1040.40
Microsoft Office 365 – EXPAND LAPTOP MEMORY	£59.99
G. Smith – NALC increase and payment correction	£468.80
YLCA Planning Training Course – 6 <sup>th</sup> March	£25.00
Anti-Virus Software	£79.99
Overtime for neighbourhood Plan – 5 hours	£78.75
Printing costs	£376.00
<b>TOTAL</b>	<b>£3441.13</b>

**159.3 Income**

Interest on Deposit account	£14.63
<b>TOTAL</b>	<b>£14.63</b>

**159.4 Current and Deposit Account Statements**

6<sup>th</sup> February – 5<sup>th</sup> March 2024

Current	£28,307.79
Deposit	£12,698.17
<b>Total</b>	<b>£41,005.96</b>

**159.5 Bank Reconciliation Statements**

**159.5.1** It was RESOLVED to authorise the signing of the Current Account Bank Reconciliation Statement for period 1<sup>st</sup> February to 29<sup>th</sup> February 2024.

**159.5.2** It was RESOLVED to authorise the signing of the Deposit Account Bank Reconciliation Statement for period 1<sup>st</sup> February to 29<sup>th</sup> February 2024.

**159.6** It was RESOLVED to authorise the signing of the FOE letter to appoint Faye Hazelhurst for the 2023/2024 internal audit.

It was noted that PKF Littlejohn had been appointed as the external auditor for 2023/2024.

**160 Grant Applications**

Section 137 St Peter’s Primary School

It was resolved that the parish council would be unable to grant the full amount requested. It was RESOLVED that the Clerk request further information so that the parish council are able to fund the cost of one trip.

**161 Neighbourhood Plan** ([The Neighbourhood Planning \(General\) Regulations 2012](#))

The full Neighbourhood Plan Draft Vision, objectives and Key Themes document and questionnaire were reviewed and approved by the parish council following minor grammatical changes.

It was AGREED for the Clerk to arrange for the booklet and questionnaires to be printed by Comtec, following the review of 4 quotes.

It was noted that the Neighbourhood Plan working group thanked the Clerk and Parish council for their efforts to finalise the documents.

**162. Clerks overtime**

It was AGREED for the Clerk to be paid 5 hours of overtime for work done for the Neighbourhood Plan.

**163 Clerks Update**

It was NOTED that the Armada beacon had been removed from Pilley Pocket Park and that works had begun to repair the Beacon. The Clerk informed the Parish council that they would be requesting regular updates.

It was NOTED that the Clerk had begun requesting quotes from Entertainment companies for the Children's Christmas Party.

**163.1 Newsletter**

It was RESOLVED that ideas for the Newsletter should be finalised and brought to the April meeting.

**164 Planning Applications**  
**164.1 To consider comments for planning application**

- a) 2024/0202 - Front extension of dwelling to form snug and external store. 26 St Pauls Way, Pilley, Barnsley, S75 3FH (Appendix H)

It was RESOLVED that no objections be made regarding any of the aforementioned planning applications.

**165. PROPOSAL TO GO INTO PRIVATE SESSION FOR THE NEXT ITEMS – Under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of business relating to items 166 & 167.**

**166. To agree Clerks annual leave arrangements**

It was AGREED that the Clerk would be allowed to carry over 23 hours of annual leave.

**167. To discuss Councillor code of conduct requirements**

It was NOTED that Cllr behaviour must be in line with the code of conduct.

***Councillors are asked to note that in the exercise of their functions, they must take note of disability); Crime & Disorder, Health & Safety and Human Rights.***