



**DRAFT MINUTES OF THE ANNUAL MEETING OF TANKERSLEY PARISH
COUNCIL HELD ON 28TH MAY 2024 AT TANKERSLEY HUB**

Present: Cllrs. H. Reckless, P. Simpkin, A. Cocking, L. Greaves, R. Garforth

In attendance: Siani Allan – Clerk, 1 member of the public.

168. **TO ELECT CHAIRPERSON OF THE COUNCIL FOR 2024/25 (item 1)**

Cllr. H. Reckless was elected unopposed as Chairperson of the Council for 2024/25.

Resolved: That Cllr. H. Reckless be confirmed as Chairperson of the Council for the ensuing year 2024/25. The signing of the Declaration of Office of the Chairperson of the Council was duly witnessed by the Clerk.

169. **TO ELECT A VICE CHAIRPERSON OF THE COUNCIL (item 2)**

Resolved: Cllr. P. Simpkin was elected unopposed as Vice Chairperson of the Council for 2024/25.

170. **TO A) RECEIVE ANY APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING AND B) TO CONSIDER THE APPROVAL IF REASONS GIVEN FOR ABSENCE (item 3)**

No Apologies received.

171. **DECLARATION OF INTEREST (item 4)**

No declaration of interests received.

172. **SCHEDULE OF ACCOUNTS AND PAYMENTS DUE (item 5)**

- a) Resolved: That items to be paid, as set out in the sum of £9,588.41, be received.
- b) Resolved: That Statements for March & April were correct.
- c) Resolved: That Current account & Deposit account reconciliation statements for March are correct and Chair H. Reckless is authorised to sign.
- d) Resolved: That Current account & Deposit account reconciliation statements for April are correct and Chair H. Reckless is authorised to sign.
- e) The council reviewed the Q4 Budget Report and noted the annual spend for the year.
- f) No Section 137 requests had been made.

173. **MATTERS RAISED BY THE PUBLIC (item 6)**

A member of the public stated that they were concerned about the notice board on the entrance to Broad Ings Wood in that it may cause danger to parishioners reading it from the road sign. It was also noted that the sign was in a state of disrepair.

Resolved: The Clerk would contact the resident to state that the sign may be removed and the Chair would try to contact the original designer of the design to see whether another copy could be procured.

A member of the public questioned whether they could Metal Detect within Broads Ings Wood. It was resolved to contact the resident thanking them for their interest and advising them to look into joining local metal detecting groups who may be interesting in the Wood.

174. **TO APPROVE THE ESTABLISHMENT OF ANY COMMITTEES/ WORKING GROUPS OF THE COUNCIL (item 7)**

Resolved: That Committees/ Working groups were not currently needed due to the shortage of councillors at present. This may be reviewed in the future.

It was agreed that appraisals be as and when required, but that a Formal annual appraisal and an informal 6 monthly appraisal be implemented.

175. **DESIGNATED DAYS, TIMES AND VENUE OF MEETINGS (item 8)**

Resolved: That meetings of the Parish Council in 2024/25 be at the Tankersley Hub on the third Monday of the month commencing at 7pm. There would be no meeting in August, and Decembers meeting would be moved to the 2nd Monday of the month.

176. **TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES (item 9)**

Resolved: That no Cllrs. Would represent at TCA meetings but that any feedback should be reported back via the Clerk.

Resolved: To contact TPEG to see if they would be open to having a PC representative.

Resolved: That Cllrs H. Reckless & A. Cocking represent the Parish Council on the Neighbourhood Plan Group.

Resolved: That Cllr. P. Simpkin represent the Parish Council on the Community Forge Partnership.

Resolved: That the Clerk contact Wortley Parish Council to advise whether this group still runs.

Resolved: That all Cllrs. May attend the meeting if relevant and available.

Resolved: That Cllr A. Cocking represent the Parish Council on the Ward Alliance Group.

177. **BANK/BUILDING SOCIETY SIGNATORIES (item 10)**

Resolved: That Cllrs. P. Simpkin, H. Reckless, L. Greaves and S. Allan be bank signatories.

178. **MEMBERS TO REPRESENT TANKERSLEY PARISH COUNCIL AT YLCA MEETINGS (item 11)**

Resolved: That all Cllrs. May attend the meeting if relevant and available.

179. **DATA CONTROL OFFICER (item 12)**

Resolved: That the Clerk be appointed as Data Control Officer.

180. **PARISH COUNCIL MEETING HELD 25.03.24 (item 13)**

Resolved: It was resolved that the Minutes of the above meeting be confirmed as a true record.

181. **PLANNING MATTERS (item 14)**

No applications received at time of meeting.

182. **STANDING ORDERS (item 15)**

The Standing Orders were reviewed and approved.

183. **FINANCIAL REGULATIONS (item 16)**

The Financial Regulations were reviewed and approved.

184. **TO SET A DEADLINE FOR THE REVIEW OF ALL OTHER PARISH COUNCIL POLICIES BY NAMED PARTIES (item 18)**

It was agreed that the code of conduct would be reviewed by Cllr R. Garforth and that the Model Publication Scheme would be reviewed by Cllr H. Reckless.

All other review of policies would be deferred until review was required.

185. **TO CONSIDER ANY MOTIONS TO ALLOW THE CHAIR/VICE CHAIR OF THE NEIGHBOURHOOD PLAN WORKING GROUP TO SPEAK**

The following points were noted:
Neighbourhood Plan Draft Vision & Objectives booklet has now been printed along with the questionnaire and collected.

Booklets were delivered throughout the parish from 09/04/2024 – 14/04/2024. An Online version of the booklet/ questionnaire was also live and on the website.

Drop off boxes have been delivered to the Keys pub, Co-op Hoyland and Tankersley Post Office. Closing date for responses was 18/05/2024. 71 online responses collected

186. **TO DISCUSS BMBC CURRENT PLANS TO CHANGE THE BOUNDARY FOR PILLEY/TANKERSLEY ELECTORAL AREA (item 19)**

It was noted that Tankersley is one of 13 Parish Councils within Penistone East Boundary and that all were rural areas which supported each other. It was noted that there were currently no Parish Councils within the Rockingham Boundary and that Tankersley Parish Council would be isolated within an urban area. It was resolved to oppose the boundary change on this basis.

187. **UPDATE FROM CLERK/RFO (item 20)**

The Clerk updated regarding the internal audit due to take place on the 29th May.

The Clerk updated on quotes received for the Children's Christmas Party. It was resolved to go with the quotation from Copycat for the price of £400 (+ VAT).

188. **TO PROPOSE ADDITION OF CORRESPONDENCE SECTION AND PROPOSAL OF AGENDA ITEMS SECTION TO FUTURE AGENDAS. (item 21)**

Resolved: It was resolved to add the above as standing agenda items.

189. **TO DISCUSS NEWSLETTER AND CONSIDER NEWSLETTER CONTENT**

It was agreed to defer the newsletter until the coming year.

190. **CONSIDERATION OF MILEAGE EXPENSES AND PENSION PLAN FOR THE CLERK**

It was agreed for the Clerk to look into options and propose a pension plan/ mileage rate at the next meeting to be agreed.

191. **TO AGREE INSURANCE COVER BEGINNING 1ST JUNE 2024 – 31ST MAY**

This was agreed.

192. **PROPOSAL TO GO INTO PRIVATE SESSION (item 22)**

This was agreed.

4158. **D-DAY EVENT (item 23)**

Resolved: It was resolved to cancel the D-Day Beacon lighting due to the Beacon not being installed in time and the previous meeting not having been quorate.

THIS CONCLUDED THE BUSINESS OF THE MEETING

Signed Chair of Council

Date